

Monday 19th June 2023

SAFEGUARDING

Dear parents/carers,

There has been an increase in the number of children that are dropped at school before the school is open, and have been left in the atrium on their own, without their parent/carer.

The atrium is not a secure part of the school. There are no staff available prior to the start of school at 8.40am, so this becomes a **safeguarding concern**.

If you need to go to work, or have commitments in the early morning, you have the option to bring your child to our Breakfast Club. The club opens at 7.45am each morning. You can find the registration form and more information on our website:

[Chapel Street Breakfast Club](#)

Your child cannot attend Breakfast Club without completing a Registration Form.

If your child attends a reading club before school, you will need to ***wait with your child*** in the atrium until the club Teacher comes to collect your child. Another member of staff, or the school office, will not be able to take responsibility for your child.

Appointments

If parents/carers need to attend an appointment early in the morning and you need support with getting your child to school, on time, please speak with the school office ***in advance*** of your appointment date.

If you have any questions or need further clarification, please don't hesitate to contact us.

We thank you for your continued support and cooperation.

Kind regards,

Mrs Pilling
Deputy Headteacher

